**SymbioCity Operations Manager**

**Expression of interest Cover Page**

1. **Summary information**

|  |  |
| --- | --- |
| Name |  |
| Date of Birth |  |
| Town of Birth |  |
| County of application |  |
| Town of current residence  |  |
| Languages  |  |
| Email |  |
| Phone number |  |
| Possible start date |  |

1. **Required experiences**

Make a self-assessment in relation to the required experiences (1-5 with 5 being the highest) and write a **brief** motivation why.

|  |  |  |
| --- | --- | --- |
| **Area of competence** | **Rating** | **Motivation (brief)** |
| Diploma/degree/experience in relevant area |  |  |
| Leadership/project Management experience |  |  |
| Understanding of Integrated Planning and Urban Development |  |  |
| County Government experience either as an employee or working with the County Government as a partner  |  |  |
| Diplomatic/communication skills |  |  |
| Experience of participatory processes |  |  |
| Monitoring and evaluation |  |  |
| Narrative and financial reporting |  |  |
| Experience of SymbioCity Approach |  |  |

1. **Checklist**

***I have read the ToR and sample contract with annexes and understand that:***

|  |  |
| --- | --- |
| The daily rate is: |  |
| The maximum number of billable days is: |  |
| During a period of: |  |
| The payment terms are: |  |
| The share of working time I am expected to spend in the pilot locality is: |  |
| The reporting requirements are: |  |

1. **Referees**

Information on three referees that can be contacted in order to confirm my claims and past performance outlined in the CV:

|  |  |  |  |
| --- | --- | --- | --- |
| **Full name** | **Current position** | **Phone** | **Email** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |