

SymbioCity Kenya E-mail List – PRIVACY POLICY

SymbioCity Kenya is committed to protecting the privacy of all contacts in our e-mail dissemination list. Please read the following privacy policy to understand how we use the information that you provide to us.

The information stored in our e-mail list is for the primary purpose of providing updates on the SymbioCity Kenya programme and issues that relate to sustainable urban development in Kenya and the region. We may also use it to better understand the composition of our audience, in order to continuously learn and improve the content we generate.

By subscribing to SymbioCity Kenya’s e-newsletter, you consent to the collection and use of your information under the terms of this policy for the purposes stated above.

When you submit your details to our e-mail list (whether by entering such details yourself, or consenting for another to enter details on your behalf) you may be asked to provide certain information about yourself such as name, email address, telephone number, gender, professional title, and work place. The information you provide will be stored indefinitely or until you request for it to be removed or directly unsubscribe from the e-mail list.

We may also use your information to contact you for your views on our services, notify you occasionally about important changes.

If you change your mind about being contacted in the future or if you would like us to delete your personal information please unsubscribe from the email list directly and/or send an email to info@symbiocitykenya.org and provide details of your request.

We may pass aggregate statistical information on the usage of our e-mail list to third parties but this will not include information that can be used to identify you.

Unless required to do so by law, we will not *otherwise* share, sell or distribute any of the information you provide to us without your consent.

If our business enters into a joint venture with or is sold to transferred or merged with another business entity, your information may be disclosed to our new business partners or owners.

Any changes to our Privacy Policy in the future will be posted to the website and, where appropriate, through e-mail notification.

All comments, queries and requests relating to our collection, storage and use of your information and general privacy matters are welcomed and should be emailed to stories@symbiocitykenya.org.